

Harvest Farm at White Street Park

Minutes of the Managing Board Meeting
Monday, January 14, 2013 - 4:30 pm

Suwanee City Hall ~ 330 Town Center Avenue ~ Suwanee, GA 30024
Big Splash Room

1. Call to Order – Chairwoman Sara Kleinfeld called the meeting to order at 4:30 p.m. In attendance were Julie Chaboune, Dan Foster, Jeanne Haynes, Kim Thompson and Jessica Roth. Steve Kenney was absent.
2. Approval of the December 3, 2012 Minutes – There was a motion made by Julie, seconded by Dan, to adopt the minutes as presented. The motion passed 6 – 0.
3. Adoption of Agenda – There was a motion by Dan, seconded by Kim, to adopt the agenda as presented. The motion passed 6 – 0.
4. Election of 2013 Board Seats – Chairwoman Kleinfeld called for nominations for the 2013 Chair. There was a motion by Sara, seconded by Dan to nominate Kim Thompson as Chair. The motion passed 6 – 0. (From this point Chairwoman Thompson led the meeting.) Kim called for nominations for Vice-Chair. Kim made a motion to nominate Sara as Vice Chair. Julie seconded the motion. The motion passed 6 – 0. Kim called for nominations for Treasurer. Jessica made a motion to nominate Steve, seconded by Dan. The motion passed 6 – 0. Kim called for nominations for Secretary. Sara made a motion, seconded by Dan to nominate Jeanne as Secretary. The motion passed 6 – 0. Kim reviewed the slate of committee chairs and re-appointed Jessica, Dan and Julie to their respective committees. The Board will appoint secondary committee chairs from volunteers recruited at the Annual Meeting.
5. Review and approval of Board Structure – The revised harvest Farm Managing Board and Committee Responsibilities document was discussed. Sara made a motion to adopt the changes with the following revisions: Under “Chair Position” revise “Relays/Communicates important information to Board members and HF gardeners” to “Relays/Communicates important information to Board members and HF gardeners *and external audiences*”. Under “Projects:” delete “Current Board member”. Julie provided a second. The motion passed 6 – 0.
6. Annual Meeting – The following will be presented at the Annual Meeting:
 - 2012 Accomplishments
 - 2013 Goals (and Theme, if available)
 - 2013 Board members
 - Volunteer requirement
 - Rules: Dogs, clean walkways, don’t water or pick other plots, chemicals prohibited, return equipment to closet, etc.
 - Introduce website
 - Compost bin usage
 - Break-out tables/volunteer sign up for Education, Projects/Maintenance, Charitable Giving, Social and Fundraising

- New “gardener notification stake” protocol

The following information will be provided in the packet:

- Garden rules
- List of organic or approved pesticides and fertilizers
- Website info
- Brief description of committee responsibilities (3 bullet points)

Julie will conduct a class on Organic Gardening after the meeting. The Board agreed to meet at 5:00 on Monday, January 28 to finalize meeting plans.

7. Communications – This item was tabled until the February meeting.
8. Education – This item was tabled until the February meeting.
9. Maintenance – The next work day will be the first Saturday in February. Dan is not available. He will confirm that Steve can be there to direct volunteers. There was a motion by Sara, seconded by Julie to allocate \$100 for “gardener notification” stakes. The motion passed 6 – 0.
10. Review Work Program for projects to focus on in 2013. – This item was tabled until the February meeting. Jessica encouraged the Board to review the documents, especially the areas in red, and be ready to discuss.
11. Other – No discussion
12. Adjournment – Chairwoman Thompson adjourned the meeting at 6:15 p.m.

